

Library Rules

1. Students are expected to take care of the library books. Writing or marking on a book is strictly forbidden. Damages/loss of books while in possession of the student will have to be made good by the student in whose name the book has been issued.
2. Books must be returned before the holidays.
3. Students are allowed to borrow only one book at a time.
4. Books may be reissued on request, if there is no demand by others.
5. Failure to return a book in time shall render the borrower liable to a fine of Rs. 50 daily from the date when the book was due.
6. If any book is torn, damaged or lost the borrower will replace the book or pay its cost+ Rs. 50.
7. Students are not allowed to bring personal books in library.
8. Books may be issued for a period not exceeding seven days.

Leave Rules

1. Absence Without Leave is seriously viewed and in case of ten consecutive absence, the name of the pupil shall be struck off from the rolls. He would be re-admitted after he has paid all dues with fresh admission fee, and that too at the discretion of the Principal.
2. For leave, leave application must be sent by the parent.
3. All students are expected to attend classes on the opening day after each of the vacations and on the closing day before the vacations. Those absent without prior permission will be fined 10/- per day.
4. Absence because of sickness must be supported with a medical certificate. Student attending the school after suffering from an infectious disease such as measles, chickenpox, cholera, mumps, whooping cough etc. must produce a fitness certificate from an authorised doctor.
5. Student suffering from the following diseases must observe the prescribed period to quarantine:

Chicken Pox	:	21 days of quarantine period + 3 days after the disappearance of vesicles
Measles	:	7 days from rashes
Mumps	:	Until swelling of gland has subsided.